

Assessor Meeting  
December 13, 2023

Assessors present: Robert Farrar  
Ben DeFrosia  
Sue Howe, Treasurer/Tax Collector  
Joanne Bean, Town Clerk

Guests: Richard Fotter  
Linda Lowell  
Harriet Powers

The meeting was called to order at 7:00 p.m.

**Approval of Minutes:** Bob motioned to approve minutes as read for both the November 8<sup>th</sup> Assessors Meeting and the December 4<sup>th</sup>, Special Town Meeting. Dan 2<sup>nd</sup>. All approved.

**Coplin Schoolhouse:** Bob motioned to amend the agenda to add The Coplin Schoolhouse Historical Society. Dan 2<sup>nd</sup>. All approved. Linda asked if the schoolhouse, which is on the national Historical Registry, would be covered by the Coplin Plantation's liability, once the schoolhouse is ready to open to the public. Sue offered to contact MMA to check on this. Linda also asked about getting an article for the schoolhouse in the warrant for the annual town meeting. She was told that it would need to be submitted by the end of January. Linda also stated that they would be holding a bake sale on December 23, to raise funds for the restoration of the 100-year-old 48-star flag that is in the schoolhouse.

**Written Communications:** None.

**Treasurer/Tax Collector:** Sue stated that she has done the necessary abatements and supplements for the two properties on Savage Road that were billed wrongly to the property owners. She will send a letter of explanation, a spreadsheet, and the amended bills out to the property owners. Sue stated that she had received a check for local road assistance, which was higher than anticipated. The CD at Franklin Savings Bank came due and Sue was able to roll it over to 5%, for 6 months. Sue stated that we need to place an article in the Town Warrant, at the annual town meeting for the TRIO web upgrade. This will be a one-time fee with a \$600.00 per yearly upgrade. Sue stated that she has talked with TDS about upgrading to fiber optics. She

said this would increase the bill about \$20.00 monthly. Bob made a motion to allow Sue to move forward with the fiber optic upgrade. Ben 2<sup>nd</sup>. All approved. Bob inquired as to why the Unassigned Funds Account balance was different from November's balance. (**Sue called 12/14/2023 and it will be fixed on TRIO's end**). Sue now has the budget in TRIO, and that she has paid the 2<sup>nd</sup> half of Eustis' services. She stated that Absolut needs to be paid after the books are closed for this year. Bob made a motion for Sue to make the payment as close to January 1<sup>st</sup> as she can. Dan 2<sup>nd</sup>. All approved.

**Warrants:** Warrants were presented by Sue, reviewed and signed by the Assessors.

**Other:** Bob would like to meet individually with Sue, Donna, and Joanne to discuss general office operation etc. he stated that he would do this at their convenience sometime in January. Dan made a motion to accept. Ben 2<sup>nd</sup>. All approved. Dan has been talking to Ben regarding the 911 list. He would like the list to include names, addresses, phone number and map and lot numbers. Sue has started a list, Ben will help to complete that list and, in the future, will call the office with the information before giving it to the customer.

**Executive Session:** None

**Adjourn:** Bob made a motion to adjourn, Ben 2<sup>nd</sup>. All approved. Meeting adjourned 7:50 p.m.

Respectfully submitted,

Joanne Bean, Clerk