

**Coplin Plantation Board of Education Meeting Minutes**  
**November 9, 2023**  
**Coplin Municipal Building**  
**6:00 pm**

**Google Meet Link**  
[meet.google.com/mqh-gwhh-rmv](https://meet.google.com/mqh-gwhh-rmv)

**Dr. Timothy Kane, Superintendent of Schools - [coplinsupt@tds.net](mailto:coplinsupt@tds.net)**

**1. Call to Order**

At 6:00 PM

School Board Members Present; Linda Lowell-Chair, Bonnie Farrar-Vice  
Chair, Belinda Norton-School Board Member

Others: Dr. Timothy Kane-Superintendent, Sam Hudspath-Finance Director

**2. Pledge of Allegiance**

N/A-Google Meet

**3. Adjustments to the Agenda**

None

**4. Correspondence**

None

**5. Approval of School Board Minutes, Dated, 10/11/23**

[10/11/23 School Board Meeting Minutes](#)

Motion-Belinda Norton 2nd-Linda Lowell Motion Passes, 2-0

**6. Superintendent's Report**

Wednesday, 11/8/23, Dr. Kane spoke with Kathy Matthews at The Stratton school in reference to a possible new student. She advised that the student we were referring to will either be a CV student or a Eustis student. Parent is in the process of building a house in Stratton. Parent is presently renting in Coplin until his house is ready. Child lives with Parent in CV and CV is presently paying tuition. Email Check ins sent to Administrators-Awaiting replies

Very quiet with the DOE at this time.

Dr. Kane advised that his Superintendent certification is finalized and all set through 2028

All yearly EPS reports are completed

- Special Education Student Count EF-S-05 Part 1
- October 1 Student Enrollment Count
- Special Education Staff EF-S-05 Part 2
- Staff Certification
- CTE October Counts

Reminder-There is a virtual Boardmanship 101 training for new school board members on Monday evening, November 20, 2023, beginning at 6 p.m. This training is for newly elected school board members, those wishing a refresh, or those with questions about any specific topic about school board member roles and responsibilities. You will need to register to attend, and the registration link can be found below. Email sent to all Board Members

**7. Finance Director Reports**

Sam advised the Board that he submitted the year-end financial report to DOE. He

reminded everyone that he sent the warrant last night. Tuition and auditor are all set. Everything's on track financially.

**8. Old Business**

The Board discussed that we will have Linda "scout" for possible new students, in May, as we prepare for the 2024-2025 school budget.

**9. New Business**

None

**10. Other**

Next Meeting: December 14, 2023 at 6:00 PM/Google Meet

**11. Executive Session**

None

**12. Adjournment**

At 6:15 PM

Motion-Belinda Norton, 2nd-Bonnie Farrar, Motion Passes, 3-0

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Linda Lowell - Chair

Date

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Bonnie Farrar - Vice Chair

Date

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Belinda Norton - School Board

Date

**Coplin Plantation Board of Education Meeting Minutes  
December 14, 2023**

**Coplin Municipal Building  
6:00 pm**

**Google Meet Link**

**[meet.google.com/oum-otst-qcs](https://meet.google.com/oum-otst-qcs)**

**Dr. Timothy Kane, Superintendent of Schools - [coplinsupt@tds.net](mailto:coplinsupt@tds.net)**

**1. Call to Order**

At 6:02 PM

Present; Linda Lowell-School Board Chair

Bonnie Farrar-School Board Vice Chair

Belinda Norton-School Board Member (Arrived at 6:03 PM)

Dr. Timothy Kane-Superintendent of Schools

Sam Hudspath-Business Manager

**2. Pledge of Allegiance**

N/A-Google Meet

**3. Adjustments to the Agenda**

None

**4. Correspondence**

None

**5. Approval of School Board Minutes, Dated, 11/09/23**

[11/9/23 School Board Minutes](#)

“Motion to Approve the November 9, 2023 School Board Meeting Minutes, as written and read.”

Motion: Bonnie

Second: Linda

Motion Passes, 2-0

**6. Superintendent's Report**

Dr. Kane updated the School Board on the following items,

**A.** The new State Pilot Program to Help Maine Students Avoid Homelessness is effective as of July 1, 2023! This pilot program provides McKinney-Vento liaisons with access to emergency financial assistance for students at risk of homelessness. The Maine Department of Education (DOE) will provide McKinney-Vento liaison access to emergency financial assistance for the families of students in an amount of up to \$750 per student per year. Emergency assistance may be provided for any allowable uses under the McKinney-Vento Homeless Assistance Act, and other housing-related needs such as rental assistance, utilities, and critical home repairs that will help a student avoid homelessness.

**B.** Civil Rights Data Collection Survey-Since 1968, OCR has collected civil rights data related to students' access and barriers to educational opportunity from early childhood through grade 12. These data are collected from all public schools and districts, as well as long-term secure juvenile justice facilities, charter schools, alternative schools, and special education schools that focus primarily on serving the educational needs of students with disabilities under IDEA or section 504 of the Rehabilitation Act.

**C.** The Maine Department of Education (DOE) and Live and Work in Maine have partnered to launch a nationwide Live and Teach in Maine campaign to attract educators to the state and strengthen the education profession.

1. To attract new educators to Maine's public education system, and
2. To elevate and celebrate the many outstanding teachers in our classrooms right now

**D.** Student Behavior-“Student behavior encompasses violent and harmful behavior, bullying,

and incidents of restraint & seclusion.” With input from educators, administrators, parents, students and community members, school boards shall adopt a district-wide student code of conduct consistent with the statewide standards for behavior.

E. Reminder-Superintendent Evaluation/Executive Session at the January Meeting

**7. Finance Director Reports**

Sam reminded the School Board that he had sent out the warrant, #6, last evening, to be reviewed and signed. We have now received the 2nd of 3 auditor invoices. Sam also advised the School Board that he continues to monitor the ME Department of Education website, for the tuition costs. He has not seen anything as of yet, but will email us all as soon as he gets any information.

**8. Old Business**

None

**9. New Business**

Reminder of Superintendent evaluation and executive session to discuss evaluation during January, 2024 meeting

**10. Other**

Next Meeting: January 11, 2024 at 6:00 PM/Google Meet

**11. Executive Session**

None

**12. Adjournment**

At 6:15 PM

Motion: Bonnie Farrar, 2nd: Belinda Norton, Motion passes: 3-0

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Linda Lowell-School Board Chair Date

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Bonnie Farrar-School Board Vice Chair Date

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Belinda Norton-School Board Member Date

**Coplin Plantation Board of Education Meeting Agenda**  
**January 11, 2024**  
**Coplin Municipal Building**  
**6:00 pm**

**Google Meet Link**  
**[meet.google.com/bmo-kmft-vyn](https://meet.google.com/bmo-kmft-vyn)**

**Dr. Timothy Kane, Superintendent of Schools - [coplinsupt@tds.net](mailto:coplinsupt@tds.net)**

**1. Call to Order**

At 6:00 PM

School Board Members Present, Linda Lowell-Chair, Bonnie Farrar-Vice Chair, Belinda Norton-School Board Member  
Dr Timothy Kane-Superintendent of schools  
Sam Hudspath-Finance Director

**2. Pledge of Allegiance**

N/A-Google Meet Meeting

**3. Adjustments to the Agenda**

Table Executive Session until 2/8/24 meeting

**4. Correspondence**

None

**5. Approval of School Board Minutes, Dated, 12/14/23**

[12/14/23 School Board Meeting Minutes](#)

Motion-Bonnie Farrar  
2nd-Belinda Norton  
Motion Passes, 3-0

**6. Superintendent's Report**

Dr. Kane advised the School Board of the following,  
I attended an IEP with Stratton School today. All is well and on-track.  
From the ME DOE; As quarter 2 is coming to a close, on-line reporting for January, Quarter 2, includes: Attendance, Truancy, Bullying, Behavior.  
They are continuing to monitor bill, L.D. 974: An Act to Establish Minimum Pay for Educational Technicians and Other School Support Staff.

**7. Finance Director Reports**

Sam advised the School Board that he still has not heard back from CVA with the tuition bill. Also, that there is a slight increase in the student tuition rate, by about \$15.00 a month. We are all set with this, as we budgeted for an extra student overall. The School Board stipends have been sent in.

**8. Old Business**

No

**9. New Business**

No

**10. Other**

Next Meeting: February 8, 2024 at 6:00 PM/Google Meet

**11. Executive Session**

**12. Adjournment**

At 6:07 PM

Motion-Bonnie Farrar

2nd-Belinda Norton

Motion passes, 3-0

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Linda Lowell-School Board Chair Date

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Bonnie Farrar-School Board Vice Chair Date

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Belinda Norton-School Board Member Date

## **Coplin Plantation Board of Education Meeting Agenda**

**February 8, 2024**

**Coplin Municipal Building**

**6:00 pm**

**Google Meet Link**

**[meet.google.com/wqf-rwge-nvk](https://meet.google.com/wqf-rwge-nvk)**

**Dr. Timothy Kane, Superintendent of Schools - [coplinsupt@tds.net](mailto:coplinsupt@tds.net)**

### **1. Call to Order**

At 6:00 PM

School Board Members Present, Linda Lowell-Chair, Bonnie Farrar-Vice Chair, Belinda Norton-School Board Member

Dr. Timothy Kane-Superintendent of Schools, Sam Hudspath-Finance Director

### **2. Pledge of Allegiance**

N/A-Google Meet

### **3. Adjustments to the Agenda**

None

### **4. Correspondence**

None

### **5. Approval of School Board Minutes, Dated, 1/11/24**

[January 11, 2024 School Board Meeting Minutes](#)

Tabled to next March meeting.

### **6. Superintendent's Report**

Dr. Kane updated the School Board on the following information,

a. On September 25, 2023, the ME Dept of Education announced that the Maine Department of Education (Maine DOE) partnered with The Regulated Classroom© to support educator wellbeing and student engagement at no cost to Maine educators. Within days the slots were filled and superintendents, school leaders, and educators reached out to inquire about whether additional training would be available. The Maine DOE is pleased to announce additional train-the-trainer professional development opportunities.

b. I've reached out to our area Administrators, checking in, and reminded them to contact me, should any issues arise. All is quiet and all of our students are doing well.

c. "The Department of Education is proud to offer a plan that, if implemented by the Legislature, working with CDS, will dramatically improve the services and education that Maine provides to our youngest learners (Preschool aged) with disabilities. The Plan Presented to the Legislature by the Maine DOE Would Transition Oversight of Educational Services for Young Children with Disabilities From CDS to Local School Systems over a 3-Year Phase-In

d. The Maine Department of Education (DOE) Maine Learning through Technology Initiative (MLTI) is pleased to announce the release of the spring application of the #TeachWithTech grant. This grant is available to all MLTI school districts to provide supplemental technology and related professional learning to support innovative teaching and learning with technology. This program aims to provide funding opportunities to educators who want to bring technology into their schools in ways that are innovative, impactful, and intriguing.

**7. Finance Director Reports**

Mr. Hudspath advised the School Board that he had sent the warrant out last evening. "It is what we expected." He also reminded the Board that we are still awaiting the Stratton Special education invoice. He did state, "Have not had a bill from them since last year." Although he has been in contact with them, he is still awaiting the invoice. Ms. Lowell advised that she will get the signed warrant to the Town Office by Wednesday.

**8. Old Business**

None

**9. New Business**

None

**10. Other**

Next Meeting: March 6, 2024 at 6:00 PM/Google Meet

**11. Executive Session**

Personnel Matters 1 M.R.S.A 405(6)(A)

Motion to enter into executive session at 6:10 PM-Bonnie, 2nd-Belinda,

Motion passes 3-0

Declared out of Executive session at 6:18 PM-Linda Lowell/Chair

**12. Adjournment**

Motion to adjourn at 6:19 PM-Belinda Norton, 2nd-Bonnie Farrar, Motion Passes, 3-0

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Linda Lowell-School Board Chair

Date

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Bonnie Farrar-School Board Vice Chair

Date

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Belinda Norton-School Board Member

Date