Assessors Meeting
December 10, 2025
Assessors present: Danial Barker
Bob Farrar
John Dodson
Deanna Caron, Treasurer
Susan Howe, Tax Collector

The meeting was called to order at 7:00 p.m.

Approval of Minutes: Bob motioned to accept the minutes as presented with 1 change. John 2nd. All in Favor.

Written Communications: Mary presented the 2026-2027 Franklin County Animal Shelter contract. Also provided letter from Maine Public requesting donation for next year. They provide emergency broadcasting across the state. Deanna will put both in file for budget for next year.

State Valuation: Mary printed out email summary that Mike Rogers sent over for Assessors to read over. Will keep all documentation saved on computer.

Discussion/Preparation for 2024 Municipal Audit and review of request for documents from Audit firm: We received the 2023 Audit. Bob emailed all assessors of list of things Mindy Cyr needs to do next Audit. Mary will type up letter to send to Mindy Cyr that the assessors will sign and Mary will mail out. Mindy will send this letter to Ron Beaulieu & Company in regard to our Municipality engaging Maine Municipal Audit Services PA to audit our financial statements for year ending December 31, 2024. Bob also supplied a standard letter from Maine Municipal Audit Services that they send to the clients stating who does what and it required management signature which Deanna Caron signed and a Governance Signature which Danial Barker signed. Bob asked Sue to type up a letter thanking the prior Auditor for their services.

Treasurer/Warrants: Deanna gave Assessors warrants to sign.

Tax Collector: Sue sent out as Deputy Treasurer 3 foreclosure notices. Foreclosure date is January 17, 2026. Haven't received correspondence that they received them yet.

Other: Dan inquired if any bids were brought in for Kennebago Road. Absolut dropped off a bid.

Executive Session: None
Adjourn: Bob made a motion to adjourn, John 2nd. All in favor. Meeting adjourned 7:35 p.m.

Respectfully submitted,

Mary Donoghue, Town Clerk