

Assessors Meeting
September 10, 2025

Assessors present: Danial Barker

Bob Farrar

Deanna Caron, Treasurer

Sue Howe, Tax Collector

The meeting was called to order at 7:00 p.m.

Approval of Minutes: Bob motioned to accept the minutes as presented.
Dan 2nd. All in Favor.

Written Communications: Mary presented a copy of email from Local Roads Assistance Program Allocation. The email sent had a DocuSign for us to access the document. Danial Barker and Mary Donoghue access the DocuSign electronically after the meeting, signed and submitted.

Treasurer/Warrants: Deanna gave Assessors all the warrants. Stated she is paying CPrompt which Danial approved thru Mary. She will be paying the School Board, Assessors, Paul White ACO and doing payroll this week since she will be out next week.

Tax Collector: Sue stated that tax checks were coming in. Received 41 today. Sue Howe stated that she will be finishing up as Tax Collector as of March 2026. There will be a 1 year term left of her term. We will need to make it known that we will be looking for a new Tax Collector. Bob asked about the 2023 Audit. Sue said she talked with Auditor and there was something that she didn't agree with so she sent the entry to them. Besides the one thing everything else looks good. She is waiting for that one entry to be fixed then she will sign off that everything is ok.

Other: Danial and Sue will get together and work on Tree Growth Roster. John stated that he was more than happy to drop off address signs. Danial will assist him in doing that. John Dodson gave Mary a list of the address signs that were made up for residents. We will have that available to mark off who received their signs. Spoke about holiday hours this year. Christmas and New Years fall on Wed and Thurs. Assessors agreed to be open Tues. and Wed. those 2 weeks from 10am – 2pm.

Executive Session: None

Adjourn: Bob made a motion to adjourn, Dan 2nd. All in favor. Meeting adjourned 7:32 p.m.

Respectfully submitted,


Mary Donoghue, Town Clerk